

# Curriculum Vitae

## Note:

Please do not change the order of each section.

Please attach your recent photo here.

## Personal Information

[Name] Larry Kwansei

[Mailing address] 2-1 Gakuen, Sanda, Hyogo, 669-1337

[Date of Birth] XXXXXXXX

[Nationality (optional)]

[Telephone] 090-1234-5678

[Email] larry@XXX.com

## Work Experiences

Full-time instructor – School of Engineering, Kwansei Gakuin University

April 1, 2021 – current

コメントの追加 [A1]: The order of each job should be reverse chronological with most recently job listed.

Par-time instructor – Kwansei Gakuin High School

April 1, 2018 – March 31, 2021

コメントの追加 [A2]: This is a place for a brief summary of the course(s) you teach/taught, your key responsibilities, and most stellar accomplishments.

コメントの追加 [A3]: This is a place for a brief summary of the course(s) you teach/taught, your key responsibilities, and most stellar accomplishments.

## Education

Master of Arts (TESOL), ABC Graduate Institute, New York, NY, US

June, 19XX

コメントの追加 [A4]: The order of each degree/certificate should be reverse chronological.

Bachelor of Arts (English), ABC University, San Francisco, CA, US

June, 19XX

コメントの追加 [A5]: You might want to include your GPA here and a brief summary of relevant coursework, awards, and honors.

コメントの追加 [A6]: You might want to include your GPA here and a brief summary of relevant coursework, awards, and honors.

## List of Publications

### [Books / Articles]

[Title of book, research paper] [Author(s)] [Name of publisher, journal] [Date of publication]  
[Title of book, research paper] [Author(s)] [Name of publisher, journal] [Date of publication]

### [Presentations]

[Title of presentation] [Author(s)] [Name of presentation] [Date of publication]  
[Title of presentation] [Author(s)] [Name of presentation] [Date of publication]

### [Miscellaneous]

||

## Professional Membership

[Dates from] – [to]

## Awards

## Skills & Abilities

## References

||

コメントの追加 **[A7]**: The order of each publication/ presentation should be reverse chronological with most recently work listed.

コメントの追加 **[A8]**: This is the place for other publications, academic, or educational contributions if there are any.

コメントの追加 **[A9]**: Please list at least two referees' names, their affiliation, and email address.