

Job Posting

Professor, Associate Professor (Female Candidates Only)

Science Tokyo will create a new professor, associate professor position exclusively for female candidates at each of its six Schools and one Institute (hereinafter collectively referred to as "Schools"). This measure has been adopted to promote improvement in the significantly low ratio of female faculty members, as part of our commitment to "positive action," based on Article 8 of the Act on Equal Opportunity and Treatment between Men and Women in Employment (Equal Employment Opportunity Act).

Reference:

- Science Tokyo News: Science Tokyo creates seven faculty positions for women in academic year 2025 (URL) <https://www.isct.ac.jp/en/news/5frgj9yltoe3>

Affiliation	School of Life Science and Technology
Position title	Professor or Associate Professor
Number of Openings	1
Area of Specialization	Life Science and Technology (including Biophysics, Bio-related chemistry, Molecular biology, Biochemistry, Biology, Bioinformatics, Bioengineering, Biotechnology, and Data Science for Life Science)
Job Description	<ul style="list-style-type: none"> ● The successful applicant will be required to carry out lectures / practices /practical training in the above specialized fields, taught in Japanese for undergraduate students and those taught in English for graduate students. ● The successful applicant will be required to engage, instruct, and supervise undergraduate and graduate student research. ● The successful applicant will proceed the above specialized research as PI. ● The successful applicant will work on operations necessary for the management of the institute, school, department, etc.
Qualifications	<ul style="list-style-type: none"> ● Exclusively open to female candidates ● The successful applicant should have a PhD or a doctoral degree. ● The successful applicant should have world-class research achievements in the area of specialization. ● The successful applicant should have the ability and willingness to lead the above-mentioned specialized fields, take leadership in Japan and overseas, and develop original research.

	<ul style="list-style-type: none"> ● The successful applicant should have educational / mentoring experience in the above specialized fields and can actively promote education at the School of Life Science and Technology. ● The successful applicant should be highly motivated, willing to participate in the organization management of the School of Life Science and Technology.
Location	Suzukakedai Campus (Nearest station: Suzukakedai) or Ookayama Campus (Nearest station: Ookayama)
Working Hours	De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week) *Hours considered as working hours
Term	Permanent position The Institute has mandatory retirement, requiring employees to retire at age 65.
Probationary Period	6 months
Salary	<p>The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Rules on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement Allowance. In accordance with the rules, the amount of annual salary will be determined based on the candidate’s age, highest degree obtained, work experience, and other factors for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement.</p> <ul style="list-style-type: none"> ● Annual salary examples (including bonuses, etc.) • Professor who has 15 years of work experience after completing a doctoral degree (employment starting in April) First year: JPY 9,240,000 (general example) Subsequent years: Minimum: JPY 9,140,000 Standard: JPY 10,280,000 Maximum: JPY 12,410,000 *Minimum and maximum amounts may vary depending on performance evaluations. • Associate Professor who has 10 years of work experience after completing a doctoral degree (employment starting in April) First year: JPY 7,740,000 (general example) Subsequent years:

	<p>Minimum*: JPY 7,790,000</p> <p>Standard: JPY 8,640,000</p> <p>Maximum*: JPY 10,270,000</p> <p>*Minimum and maximum amounts may vary depending on performance evaluations.</p> <p>Important information (applicable to all positions):</p> <ul style="list-style-type: none"> • <u>The amounts listed above are provided as examples based on Institute rules and do not directly refer to this specific position.</u> • Additional fixed allowances for commuting, housing, dependents, or other considerations may be provided separately to eligible candidates. • The amount of the first payment of the Addition to Annual Salary and the Performance-Based Bonus may vary depending on the length of time between the employment start date and the payment date. If a candidate is transferring from another national university or organization, their period of service at the previous institution may be taken into consideration.
Social insurance and other benefits	Employees' pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker's compensation Insurance.
Employer	President and Chief Executive Officer of National University Corporation Institute of Science Tokyo
Proposed Start Date	April 1, 2026, or the earliest possible date thereafter
Closing Date for Application	Applications must be received by August 15, 2025.
Selection Process	<p>Selection will be based on a comprehensive review of applications and interviews. Selected applicants may be asked to have an on-campus interview and/or give a presentation.</p> <p>Please note that travel expenses for attending in-person interviews will not be reimbursed.</p>
Required Documents	<p>List of required documents</p> <ol style="list-style-type: none"> 1. Curriculum vitae* including professional and educational history from high school onward, honors and awards, criminal history and disciplinary actions, and email address. *Please use the designated CV format. 2. A list of research publications categorized into the following (i) original papers (peer-reviewed articles only), (ii) review papers (peer-reviewed articles only), (iii) other review papers, commentaries, and books, (iv) patents, etc. The number of citations of original papers (peer-reviewed articles only) and review

	<p>papers (peer-reviewed articles only) should be provided in the list. (The number of citations should be based on the latest version of Web of Science [Journal Citation Report]). All lists should be numbered chronologically from the latest. The number of citations of original papers (peer-reviewed articles only) and review papers (peer-reviewed articles only), and the h-index of the applicant with the Web of Science database used should be provided.</p> <ol style="list-style-type: none"> The following Excel file for the information of achievements should be filled out and submitted it as an Excel file with other document files. http://www.bio.titech.ac.jp/outline/disclosure/koubo/data.xlsx PDF files of three to five significant articles (original papers and/or review articles). Acquired research grants and external funds. Include names of the funds, project titles, amounts, periods of research, and allocated amounts (if not the principal researcher) A brief statement of the applicant's research interests, including their appealing points (free form, ~two pages in A4-size sheet) and perspectives for future research (free form, one page in A4-size sheet). Teaching statement that provides a summary of accomplishments and discusses ideas for teaching and learning (free form, one page in A4-size sheet) Social activities such as those as a member of international and academic committees Possible referees with names, affiliations, and contact details (2 referees for the position of associate professor, 4 for professor) List of Applications Submitted for Female-Only Postings and Consent Form Please complete the form below and submit it together with other application documents. https://www.jinjika.jim.titech.ac.jp/jin.kik/joseigenteikoubo/checklistdouisyo.pdf https://www.jinjika.jim.titech.ac.jp/jin.kik/joseigenteikoubo/checklistdouisyo.docx <p>Note: If you have also submitted applications for other female-only postings that are currently being advertised at the Institute of Science Tokyo, we may share your application documents with other Schools. In addition, please be informed that you may be asked to rank the list of applications in order of preference.</p>
How to Submit an Application	<p>The required documents (documents 1,2, 4-10 are submitted as PDF files and document 3 as an Excel file) are zipped as one file and must be submitted through the JREC-IN portal Web. We do not accept submissions by email or other digital formats.</p> <p>https://jrecin.jst.go.jp/seek/SeekJorDetail/Changelang?id=D125060370&lang=1</p>

Contacts	<p>Dr. Shoen KUME</p> <p>Dean and Professor</p> <p>School of Life Science and Technology, Institute of Science Tokyo</p> <p>Email: skume@life.isct.ac.jp</p>
Other	<ol style="list-style-type: none"> 1. Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations. 2. Job descriptions and work locations may be subject to change due to organizational restructuring, within the scope defined by the Institute. 3. The Institute, in order to ensure a diverse workforce, guarantees equal opportunities for all individuals regardless of nationality or gender 4. Smoking is prohibited on campus (excluding designated outdoor smoking areas). 5. Questions regarding the applicability of the "Specific Categories" under the Foreign Exchange and Foreign Trade Act may be asked during the selection process. 6. Reference Science Tokyo's initiative to promote diversity, equity, and inclusion (DEI) Diversity, equity, and inclusion: https://www.isct.ac.jp/en/027/about/policies/de-and-i <p>For job posting information, please refer to the following link.</p> <p>https://www.jinji2.jim.titech.ac.jp/koubo/en/</p> <p>https://www.tmd.ac.jp/english/employment</p>