

Format For Resumé / Curriculum Vitae

Example entry

If you choose to use this CV format with Japanese translation attached, there is no need to submit the 履歴書/研究業績書 Formats.

Date: May 1st, 2025

Please be sure to include at least the information below, in the exact order indicated.

Personal Information

Name

SENRI, Taro

Sex (optional)

Date of Birth

Nov 26th, 1988

Home Address

3-3-35, Yamatecho, Suita City, Osaka, 564-8680, Japan

Phone Number

090-8888-9999

Fax Number

E-mail

kandaitaro@kandai.ne.jp

Education

○ *graduation from high school*

month/19##-month/19## High School, City, Country

Note: Name of school, department, or course of study

(After the compulsory education, schools or high schools)

Please fill in this form even if the student withdrew from school before completion of the course or shortened the number of years of study due to grade-skipping or other reasons.

If you studied abroad as a student, please fill in this section; if you studied abroad as a researcher, please fill in the "Work Experiences" section.

A degree and a doctoral dissertation

Note: Degree (Master/Ph.D.) and title of the thesis

Please provide the exact date of your degree.

Work Experiences and Awards/Honors

Professional experience

Part-time lecturer

Awards and penalties

Note: Clarify the period of employment concerning employment history, and for the current position, please write "To date" and underline.

Licenses

Note: Regarding licenses and certifications, please list any teaching licenses or other certifications or licenses that are relevant to the course(s) you are teaching. Please include their registration numbers in the listing of teaching licenses and other qualifications.

Membership in Professional and social activities

Note: In the "Academic Society Affiliations, Social Activities, etc." column, please list the relevant academic society affiliation, primary research field, etc., at the time of entry.

List of Publications

Notes:

Even if you do not have any research achievements as a practitioner, etc.,

- (1) you must submit a statement describing your field of expertise– the order in which the items should be listed. As long as there are no deficiencies in the required items, you may use the data from the application documents for scientific research funding as it is, regardless of the order in which the items are listed or how they are expressed.*
- (2) Please provide information on books, academic papers, etc., that have already been published or presented in your field of specialty, courses you have taught, etc.*
- (3) "Name of Books, Academic Papers, etc." column: Please classify the subheadings in the appropriate order of [Books], [Scholarly Articles], and [Others], and enter the subheadings in chronological order by the year and the month of each classification. Please enter the year and the month for each category.*
- (4) When several authors write a single research achievement: Please use the term "co-authored" and enter the names of all authors (or the names of major co-authors if there are many), including the author's name (underline), in the order in which they appear in the book, etc., so that the part for which the author is responsible is clear (chapter, section, title, publication page, etc. of the part for which the author is responsible). In addition, only in cases where the page numbers (pp. xxx-xxx) of the book(s) for which he/she is responsible cannot be listed due to joint research, please write "Not extractable due to joint research" in place of the page numbers, and then provide specific details of the roles and contents of the parts of the book(s) for which he/she is responsible. (e.g., Unable to extract due to joint research: ◇ ◇ Wrote about ◇)*
- (5) Academic Papers: provide the paper's title, the journal in which it was published, and the volume, number, and number of pages of the part of the paper for which you are responsible.*
- (6) For papers that are to be published in academic journals and are currently being proofread, please indicate in the "Remarks" column that the paper is being edited. Please do not include those that are scheduled to be submitted for publication.*
- (7) Grant-in-Aid for KAKENHI Research Proposals and Externally Funded Research Proposals: For Grant-in-Aid for KAKENHI Research and externally funded research proposals, please indicate the type of research (e.g., Grant-in-Aid for KAKENHI Research C), the research theme, the year, and the grant amount. Please also indicate whether you are the Principal Investigator or a Co-Principal Investigator.*

★Notes for Resumes and Research Achievement Forms in the Faculty of Engineering Science, the Faculty of Environmental and Urban Engineering, and the Faculty of Chemistry, Materials and Bioengineering

Please number each item (e.g., books, academic papers). Please refer to the example below.

If you need to submit reprints of academic papers, please number the reprints in the upper right corner of the

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[Book]

(1) ○○○○○○ Single work XX Publication 2004.4

(2) ×××××× Single Author ×X Publication Apr. 2006

(3) △△△△△△ co-authored, △△Published 2008.4 Taro Senri, Hanako Tenroku pp. 101-200

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[Academic paper] ✕Please state whether the paper is peer-reviewed or not.

[Refereed]

(1) ○○○○○○ Single Author Kansai University XX Bulletin Vol.XX 2006.4

(2) ×××××× Co-author Journal of the XX Research Society, Kansai University, Vol. XX, 2008.4.1 Hanako Tenroku, Jiro Takatsuki, Taro Senri 101-200

Jiro Takatsuki, Taro Senri, pp. 101-200